



Park Use Permit

Request for Park Use Permits must be placed in the office of the Director of Parks, Arts and Recreation no later than 30 days prior to the proposed start of the activity or event. For further clarification, feel free to contact the Parks, Arts and Recreation Administration at (972) 237-8100.

I.) **Contact Information**, please complete the following section. **Date:** _____

Applicants Name: _____

Address: _____ **City:** _____ **State:** _____

Phone: _____ **Email:** _____

Park/Facility: _____ **Location:** _____

Event Date: _____ **Start Time:** _____ **Finish Time:** _____ **Attendance:** _____

Event Description:

II.) For **PARK USE PERMITS**, please check all that apply for your activity or event.

- Amplified Sound
- Lighting
- Admission Charge
- Bounce House
- Barricades/Cones
- Signage/Banners
- Port-A-Potties
- Staging
- Sale of Merchandise
- Electrical/Generators

III.) For **SPECIAL EVENT PERMITS**, please check all that apply for your activity or event.

In efforts to follow the City of Grand Prairie Special Event Ordinance, for any activities or events requesting the use of any of the below support or items, please click on the link below for the Special Event Permit and Application Process <https://www.gptx.org/city-government/city-departments/planning-development/building-inspections/applications/special-event-permit>.

- Road Closure/Street Services
- Security/Police
- Fire/EMS
- Fireworks/Pyrotechnics
- Sale of Food & Beverage

-NO SMOKING OR ALCOHOL PERMITTED IN PARKS-

I, _____, will be responsible for conducting this activity or event in accordance with the Park Use Permit, City Ordinances, State and Local laws, and the Building and Pavilion Guidelines. A copy of my approved Park Use Permit will be displayed and/or will be readily available for proof of my rental.

Signature: _____ **Dated:** _____

Parks, Arts and Recreation Administration Office Use Only

The Director of Parks, Arts and Recreation: Approved Disapproved

Approved (with the following conditions :) _____

Signed By: _____ **Date:** _____